

PROVIDER ACCESS POLICY



HARTFORD
CHURCH OF ENGLAND
HIGH SCHOOL

Mission Statement:

Our mission at Hartford Church of England High School is to provide an outstanding, inclusive and ambitious education for all. Children develop and thrive both within and beyond the classroom. They are known, with their talents embraced and promoted. They develop into young people who will make a substantial contribution to the world. They enjoy an education rooted in a shared set of Christian values that radiate the love and truth of Jesus Christ.

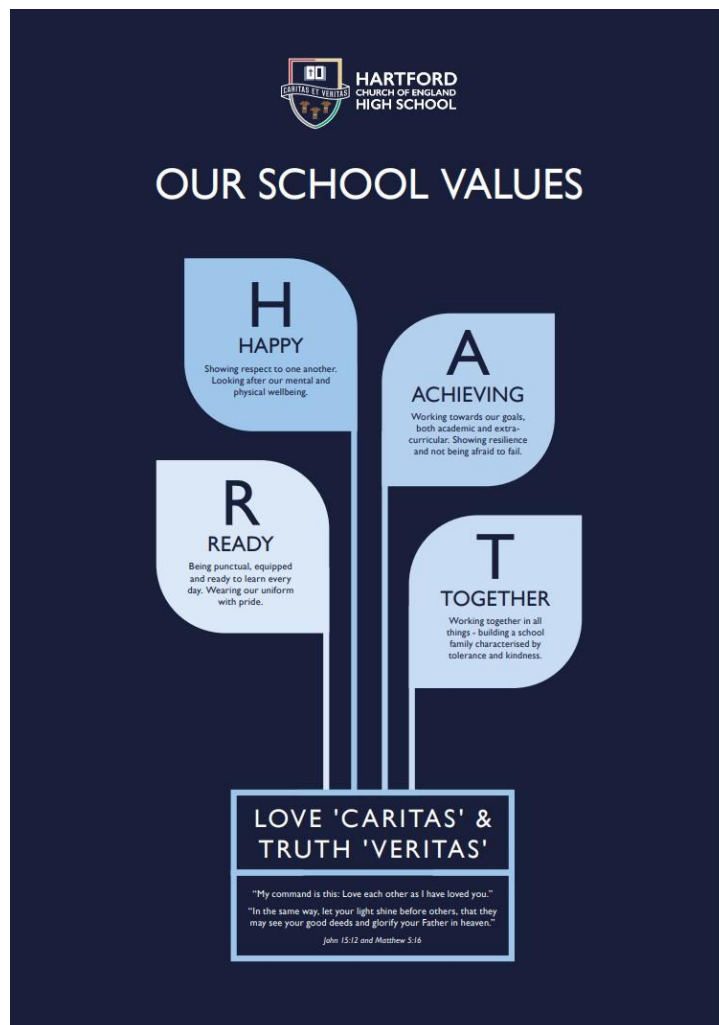
Everything we do at Hartford Church of England High School as students, staff, Governors and wider stakeholders, centres on the core values of our school:

Happy: Showing respect to one another. Looking after our mental and physical wellbeing.

Achieving: Working towards our goals, both academic and extra-curricular. Showing resilience and not being afraid to fail.

Ready: Being punctual, equipped and ready to learn every day. Wearing our uniform with pride.

Together: Working together in all things - building a school family characterised by tolerance and kindness.



"My command is this: Love each other as I have loved you."

"In the same way, let your light shine before others, that they may see your good deeds and glorify your Father in heaven."

John 15:12 and Matthew 5:16

Equally, the educational offer at Hartford Church of England High School is based on the Church of England's four key principles for education:

- Educating for wisdom, knowledge and skills
- Educating for hope and aspiration
- Educating for community and living well together
- Educating for dignity and respect

The Provider Access Policy for Hartford Church of England High School fully embodies our values, our mission statement and the key principles for education set out by the Church of England.

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1. Policy Statement

Our policy is in line with the Department for Education's (DfE's) [‘Careers guidance and access for education and training providers’](#).

We understand our duty to provide students in Years 8 to 11 with access to at least six encounters with a Provider or technical education. These six meetings are timed to inform consideration of post-14, post-16 and post-18 and progression to the next stage of education or training.

As part of this, we must offer the following mandatory encounters for all students:

- Two encounters during Year 8 or between 1 September and 28 February during Year 9.
- Two encounters during Year 10 or between 1 September and 28 February during Year 11.

2. Legal Framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- DfE ‘Careers guidance and access for education and training providers’.

This policy operates in conjunction with the following school policies:

- Careers Policy
- Child Protection and Safeguarding Policy
- Curriculum Policy

3. Student Entitlement

In line with the Department for Education's (DfE's) [‘Careers guidance and access for education and training providers’](#), we will ensure that all students, regardless of background or needs, can access provider encounters and encounters are made accessible to students with Special Educational Needs and Disability (SEND).

Students in Years 8 to 11 are entitled to:

- Learn more about technical education qualifications and apprenticeship opportunities as part of a careers programme which informs students of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this will be achieved through options evenings, assemblies, careers interviews, taster events, careers fair and the careers curriculum.
- Understand how to apply to the full range of academic and technical courses available to them.

All students in Years 8 to 11 will receive at least six encounters with accredited providers of technical education and apprenticeships during the course of their education at Hartford Church of England High School.

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about the provider and the approved technical qualifications and apprenticeships they offer.
- Explain what career routes these qualifications and apprenticeships could lead to.
- Provide insights into what it might be like to learn or train with that provider.
- Answer students' questions.

4. Management of Provider Access Requests

Providers can speak to Ms. Zena Philippou, Assistant Headteacher for Educational Partnerships, who is the senior member of staff in charge of careers at the school, to discuss possible attendance at relevant events.

5. Opportunities for Access

A number of events, integrated into the school careers programme, will offer Providers an opportunity to come into school to speak with students and/or their parents/carers. Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be displayed in the school's dedicated careers area. This resource is available for students at break, lunchtime and after school.

A list of some of the activities that we run at Hartford Church of England High School are below:

Year Group	Programme	Coverage
Year 9	Careers Fair	All students attend in Year 9 as part of PSHCE
Whole school	Careers Fair	All students, parents and carers invited to the Careers Fair
Year 11	Post 16 Assemblies	All of Year 11
Years 7 – 10	University Outreach	Visiting speakers for the whole school
Year 10 and Year 11	Aspirations for post 18	High attainers in Year 10 and Year 11
Years 9 – 11	Careers Advice by M-Ploy	All students in Years 9-11 will receive careers advice.

6. Premises and Facilities

Once we have approved a Provider, Ms. Zena Philippou, Assistant Headteacher for Educational Partnerships, who is the senior member of staff in charge of careers at the school, will work with them to identify the best method for providing access to our students.

The school will make the main hall and dedicated meeting spaces available for discussions between the Provider and students, as appropriate to the activity. The school will also make available audio-visual (AV) and other specialist equipment to support Provider presentations. This will all be discussed and agreed in advance of the visit with Ms. Zena Philippou, Assistant Headteacher for Educational Partnerships.

7. Providers who have attended Hartford Church of England High School since September 2025

Include:

- DJ Beatbox.
- Cambridge University.
- Harrow Independent School.
- Cardiff College of Music and Drama.
- Cheshire Police.

8. Destinations of previous students

Include:

- Cheshire College South and West.
- Liverpool Institute of Performing Arts.
- Liverpool University Maths School.
- Priestly College.
- Reaseheath College.
- St. Nicholas Catholic High School.
- Sir John Deane's College.
- Warrington Vale Royal College.

9. Management of Complaints Regarding Provider Access

If you have a complaint relating to the school's Provider Access Arrangements, it must be raised in accordance with the school's Complaints Policy

10. Safeguarding

Our Child Protection and Safeguarding Policy outlines the school's procedures for vetting and checking the identity of visitors to our school.

Where Providers access the school for educational purposes, for example for post-16 interviews, they are able to speak to students independently of school staff, though the ability to do this will be verified and facilitated by staff at Hartford Church of England High School. This includes their employer providing a letter of assurance as to the fact that they hold a valid Disclosure and Barring Service (DBS) certificate. They will be given a green lanyard upon their arrival at the school which they must wear at all times.

Where a Provider is not able to meet with students on their own, due to their DBS status, they will always be supervised by a member of school staff, and they will be given a red lanyard which they must wear throughout their visit to the school.

Date approved by Governing Board: Date: 09/02/2026

Applicable from: Date: 09/02/2026

Signed by

Headteacher:

Date: Date: 09/02/2026

Chair of Governors:

Date: Date: 09/02/2026